

LINK19 COLLEGE LTD SCHEDULE OF DELEGATION 2024 – 2025

NB: LINK19 College Chair/Deputy Chair is authorised by the Board to take urgent decisions on the Board’s behalf in between board meetings if it is not reasonably practicable to call a board meeting. LINK19 College Chair/Deputy Chair decisions to be reported to subsequent board meetings.

Function/Matters of...	LINK19 COLLEGE BOARD	LINK 19 COLLEGE LEAD
Memorandum & Articles	Approves	-
Annual Business Plan/Strategy, Vision, Mission & Aims, Values & Culture	Approves	Recommends
Schedule of Delegation & Temporary Delegated Authorities (as permitted)	Approves	-
Material litigation, legal, regulatory compliance	Approves	-
Board Structure Changes, Diversity, Composition & Size	Approves	-
Member & Director Appointments & Terminations	Approves	-
Board Succession	Approves	-
Company Sec/Clerk – Appointment & Termination	Approves	-
Policy Framework/Schedule (Review Frequencies & Approvals)	Approves	Recommends
Non-material policy changes	Notes	Approves
Committee Terms of Reference	Approves	-
Annual Review of Board Effectiveness, including Committee Terms of Reference	Approves	-
Member/Director Code of Conduct	Approves	-
Conflict of Interest Policy	Approves	-
Whistleblowing, Anti-Bribery	Approves	-
Admissions Policy	Approves	Recommends
Admissions Decisions	-	Approves
Curriculum/Assessment	Approves	Recommends

Function/Matters of...	LINK19 COLLEGE BOARD	LINK 19 COLLEGE LEAD
Examinations policies	Notes	Approves
Behaviour, Welfare & Exclusions	-	Approves
Self-Assessment Report	Approves	Recommends
Quality Improvement Plan	Approves	Recommends
Quality Improvement Plan Monitoring, Review/Evaluation	Approves/Monitors	-
KPIs/OKRs	Approves	Recommends
Stakeholder Engagement	Approves	Recommends
Safeguarding Policy	Approves	Recommends
Statutory Compliance/SCR	Approves	Responsible
Board Safeguarding Lead/s	Approves	Recommends
DSLs	Approves	Recommends
Finance Policy & Financial Delegated £ Spend Authority Limits	Approves	Recommends
Reserves Policy & Investment Strategy	Approves	Recommends
Annual £ Statements	Approves	Recommends
Annual Budget, & 3-year outturn	Approves	Recommends
Significant Accounting Policy Changes	Approves	Recommends
Operating Plans (yearly/3 yearly)	Approves	Recommends
£ KPIs – Setting/Monitoring	Approves	Recommends
Compliance – Accountability for statutory guidance & funding agreements	Approves	Recommends
Bank Account Management/Mandates	Approves	Recommends
Insurance Arrangements	Approves	Recommends
Donations Policy/Decisions	Approves/Accepts	Recommends/Accepts
HR policies	Cedar Federation	-
Remuneration Policy	Cedar Federation	-

Function/Matters of...	LINK19 COLLEGE BOARD	LINK 19 COLLEGE LEAD
Staffing Structure & Pay (inc., progression)	Approves	Recommends
Performance Management - approach	Approves	Recommends
Senior Staff Appointment, Suspension & Dismissal/Performance Management/Pay Progress	Approves	N/A
Staff Appointment, Suspension & Dismissal/Performance Management/Pay Progress	Notes	Approves
Risk Management Framework, Appetite, Risk Register	Framework/Appetite - Approves Register - Reviews	Framework/Appetite - Recommends Register - Approves
Business Continuity Plan	Approves	Recommends
Internal Control & Review (£, operational, compliance & risk management)	Approves	Recommends
Annual Internal/ External Audit Plan	N/A	N/A
Appointment, Re-appointment, and Removal of Internal/External Auditor & Audit Engagement Letters	N/A	N/A
Internal Audit Annual Review & Annual Audit Committee Report	N/A	N/A
Audit Letter of Representation	Approves	Recommends
Audit Management Letter	Approves	Recommends
Monitoring Integrity of the £ Statements, Reviewing Risk Framework, Internal Controls & Maintaining the Auditor Relationship	Approves/Monitors	N/A
Accommodation Strategy	Approves	Recommends
Acquisition & Disposal	Approves	Recommends

Function/Matters of...	LINK19 COLLEGE BOARD	LINK 19 COLLEGE LEAD
Maintenance Plan	Approves	Recommends
Health & Safety Policy, Monitoring & Reviews	Approves	Recommends